

# EINSTUFUNGSTEST

- Planen Sie ca 30 – 45 min. Zeit für die Bearbeitung des Testes ein
  - Bitte tragen Sie zunächst auf dem Lösungsbogen Ihren Namen und Ihre Kontaktinformationen ein
  - Beantworten Sie die Fragen auf den Aufgabenblättern allein, und benutzen Sie bitte keine Hilfsmittel
  - Kreuzen Sie die richtige Antwort auf jede Frage bitte auf dem Lösungsbogen (nicht direkt auf den Aufgabenblättern) an
  - Bitte markieren Sie auf der Rückseite des Lösungsbogens, wo Sie Ihre momentane Kommunikationsfähigkeit am besten beschrieben finden (Selbsteinstufung)
  - Schicken bzw. faxen Sie uns bitte nur den Lösungsbogen, den Selbsteinstufungsbogen und den Sprachbedarf ausgefüllt zurück
- Allow yourself 30 – 45 minutes for taking this test
  - Please give us your name and contact info on the answer sheet
  - Please complete the test on your own and do not use any reference books or dictionaries
  - Please mark the correct answer on the answer sheet (not directly on the worksheets)
  - Please mark the position which describes best your present ability to speak English on the reverse side of the answer sheet
  - Please only send / fax test answer paper, self-assessment and needs analysis back to us once they have been completed

Vielen Dank!  
Wir wünschen Ihnen viel Spaß und Erfolg beim Training!

Thank you very much for your help!  
We hope you have fun and success in your training!

# ENGLISH

## Part A Structures Teil A Strukturen

### Questions A1 – A4 Aufgaben A1 – A4

Mark the correct answer.  
Kreuzen Sie die richtige Antwort an.

### Questions A5 – A6 Aufgaben A5 – A6

Which of the four alternatives **CANNOT** be used to fill the blank?

Welche der folgenden vier Möglichkeiten passt **NICHT**?

### Questions A7 – A10 Aufgaben A7 – A10

Mark the phrase which best fills the blank.  
Kreuzen Sie die beste Antwort an.

- A1. He ..... home from work at five o'clock every day.  
 a. coming       b. come       c. comes       d. is coming
- 
- A2. .... a foreign language? Yes, two. English and French.  
 a. Is he speaking       b. Does he speak       c. He is speaking       d. Speaks he
- 
- A3. Peter likes pop music, but he ..... classical music.  
 a. likes not       b. doesn't like       c. don't like       d. not likes
- 
- A4. I ..... much last night.  
 a. didn't eat       b. doesn't eat       c. don't eat       d. haven't eaten
- 
- A5. I haven't seen you here in the office before. ....?  
 a. Have you been here long?       b. How long have you been here?  
 c. How long do you stay?       d. How long have you been working here?
- 
- A6. .... I borrow your pen for a moment, please?  
 a. Do       b. Could       c. Can       d. May
- 
- A7. John's afraid of losing his job, and .....  
 a. am I, too.       b. neither am I.       c. so am I.       d. so do I.
- 
- A8. When I was young, I ..... a lot of different jobs  
 a. was having       b. have had       c. had had       d. had
- 
- A9. Mr. Cabbage couldn't visit the car factory last week because the men ..... work a few days earlier.  
 a. have stopped       b. have been stopping       c. had stopped       d. had been stopping
- 
- A10. Most companies guarantee the products they make .....  
 a. which ones.       b. ———.       c. the ones.       d. what.

Part B Language Register  
Teil B Sprachregister

Questions B1-B10  
Aufgaben B1-B10

Mark the MOST APPROPRIATE response.  
Kreuzen Sie jeweils die PASSENDSTE Antwort an.

**B1. You have invited your best friends to a party. One of them has to leave. He says, "Thanks for the invitation. See you". What would you answer?**

- a. Good-bye and thank you for coming.  b. See you and thanks for coming.  
 c. It was a pleasure seeing you again.  d. I would like to thank you for coming and look forward to seeing you again.

**B2. Your new boss invites you and your wife / husband to dinner. But you don't want to go. How do you answer politely?**

Mr. Tate: I hope you are free on Saturday. My wife and I would like to invite you for dinner.  
 You: .....

- a. I'm awfully sorry, but ...  b. I can't come because ...  
 c. Sorry, but ...  d. Oh dear, on Saturday I must ...

**B3. At the table in a restaurant you can't reach the salt, so you ask a stranger. What do you say?**

- a. Pass the salt, will you?  b. Excuse me, could you pass the salt, please?  
 c. Will you do me favour and pass the salt, please?  d. What about passing the salt?

**B4. In a meeting with staff members you don't know very well, how would you express an opposing opinion?**

A: I'd like to hear your opinion on the new product.  
 B: I think all of you will agree that this computer is just what people are looking for. You: .....

- a. Rubbish ...  b. You are completely wrong ...  
 c. You can't say that!  d. I'm afraid I don't agree ...

**B5. The Sales Manager (SM), his top salesman (TS) and you are discussing strategies. Make a suggestion without being too forceful.**

SM: We've got a problem. We've got our storage room full of the "Sheharezade" collection.  
 We haven't got the space. So what are we going to do to get rid of this collection?  
 TS: How about reducing the prices?  
 You: .....

- a. I think we must ...  b. It might be a good idea ...  
 c. I think we should ...  d. We should ..., shouldn't we?

**B6. You are waiting for an important overseas call when a visiting client asks you ...**

Client: Would you mind my using your phone?  
 You: .....

- a. No way!  b. Yes, I do.  
 c. I'd rather you didn't.  d. Of course.

**B7. Your husband / wife is ill. Ask your department head in a formal way whether it's all right to leave earlier.**

- a. I want to go home early today. Is that okay?       b. Do you mind if I go home early today?  
 c. Can I go home early today?       d. What about my going home early today?  
Do you mind?
- 

**B8. You are negotiating terms with your future supplier of raw materials for the first time. You get stuck because the supplier does not understand what you are talking about. What would you say?**

- a. I'm afraid there seems to have been a slight misunderstanding.  
 b. With all due respect, I've never said that.  
 c. Look, you know perfectly well, I've never said that.  
 d. You didn't get what I said.
- 

**B9. You have to write a letter to company X promising to send the design for a new product within one week. What would you write to express the highest certainty that it will be delivered on time?**

Dear Sir/Madam,

re: Letter dated 9/9/98

As far as your request regarding the deadline for the design is concerned ...

- a. we are fairly sure that it can be arranged.  
 b. I'm confident that we can send you the design by the end of this week.  
 c. undoubtedly we will try our best to have it ready this week.  
 d. we hope to be able to send the design in due time.
- 

**B10. You have to close the departmental meeting. People in your department get along very well with each other.**

**What would you say?**

- a. I declare the meeting closed.  
 b. I think we've covered everything...  
 c. I was pleased to meet you again. I'm looking forward to the next time.  
 d. That's all for this morning. Thank you, Ladies and Gentlemen, for the time that you reserved for this meeting.

# ENGLISH

## Part C Idioms Teil C Idiomatik

### Questions C1-C3 Aufgaben C1-C3

Mark the best answer.  
Kreuzen Sie die richtige  
Antwort an.

### Questions C4-C5 Aufgaben C4-C5

Please mark the  
answers which CANNOT  
be used to fill the blank.  
Kreuzen Sie jeweils  
die Antwort an,  
die NICHT passt.

### Questions C6-C10 Aufgaben C6-C10

Which sentence or  
phrase expresses the  
meaning of the phrases  
in italics?  
Kreuzen Sie die Antwort  
an, die die Bedeutung  
des kursivgedruckten  
Satzteiles wiedergibt.

#### C1. "How do you do?"

- a. I'm fine, thanks.  b. How do you do?  
 c. So-so. How are you?  d. I work in an office.

#### C2. "Could you give me a hand?" "Yes, certainly." "Thank you very much." "....."

- a. You're welcome.  b. No doubt about it.  
 c. The pleasure is all mine.  d. Of course.

#### C3. "Is he a workaholic?"

- a. No, he doesn't drink anything.  b. Yes, he has a drop from time to time at work.  
 c. Yes, he works in a shop that sells alcohol.  d. Yes, he's addicted to work.

#### C4. "I apologise for being late. "....."

- a. Don't worry about it.  b. Never mind.  
 c. It doesn't matter.  d. Don't care.

#### C5. "Good-bye! ..... in Miami!"

- a. Enjoy yourselves  b. Lucky  
 c. Have a good time  d. Be careful

#### C6. *My heart sank* when I heard the news.

- a. My heart started singing when I heard the news.  
 b. My courage failed me.  
 c. I fainted.  
 d. I was distressed.

#### C7. "Don't expect me to lend you any money. *I'm broke.*"

- a. Although I'm a broker I don't want to give you any money.  
 b. I don't have any money.  
 c. I never lend money.  
 d. I'm waiting to borrow money.

C8. "You're a bit drunk, aren't you?"  
"Heavens, no! *I'm as sober as a judge.*"

- |  |  |
|--|--|
| <input type="checkbox"/> a. I'm completely sober.          | <input type="checkbox"/> b. I never drink.       |
| <input type="checkbox"/> c. As a judge I have to be sober. | <input type="checkbox"/> d. I just had one beer. |
- 

C9. In a home where the wife has a strong personality, the husband's opinions *carry little weight*.

- |  |  |
|--|--|
| <input type="checkbox"/> a. are laughed at | <input type="checkbox"/> b. are not considered important |
| <input type="checkbox"/> c. are respected  | <input type="checkbox"/> d. are taken seriously          |
- 

C10. Stop *beating around the bush* and say whatever you came to say!"

- |  |   |
|--|---|
| <input type="checkbox"/> a. joking                   | <input type="checkbox"/> b. talking without coming to the point |
| <input type="checkbox"/> c. talking in a rude manner | <input type="checkbox"/> d. nagging                             |

Part D Reading  
Comprehension  
Teil D Leseverstehen

Questions D1 – D3  
Aufgaben D1 – D3

Unfortunately the following three texts were cut up into fragments. Which answer shows the correct order? Leider sind die folgenden Texte durcheinandergeraten. Kreuzen Sie die jeweils richtige Reihenfolge an.

D1. Bristol: Meet a British Family

- a. 1 – 2 – 4 – 3 – 5     b. 5 – 1 – 4 – 3 – 2     c. 5 – 1 – 4 – 2 – 3     d. 1 – 2 – 4 – 5 – 3

- 1 Bristol offers a real holiday away from the thousands of tourists on the West Coast. Get to know the "real" Briton by living in a British Family,
- 2 Social programme includes pub evenings, dinner dance and day trips to places of local interest.
- 3 Two weeks: 2 - 14 July or 16 - 28 July - £ 220
- 4 where you can try out the English you learned in your class in the morning.
- 5 You want to meet the British and learn the English you need for everyday situations as a tourist and as a guest in a British family? Come to Bristol!

D2. Shorthand Typist for Personnel Manager

- a. 1 – 3 – 2 – 4 – 5     b. 3 – 4 – 1 – 2 – 5     c. 1 – 3 – 2 – 5 – 4     d. 3 – 4 – 1 – 5 – 2

- 1 It is an ideal opportunity for a young lady who has just finished a secretarial course and is looking for her first office job.
- 2 Our working hours are 9 a.m. to 5.30 p.m. We will pay an attractive salary and in addition give luncheon vouchers and 4 weeks annual holiday.
- 3 We are looking for a shorthand typist to work for our Personnel Manager at the Washington Tower head office of Aemero Corp.
- 4 The work is varied, demanding and will include copy typing, shorthand and general secretarial duties.
- 5 If you are interested telephone Eliza Measle, Personnel officer at 01-799-6789 for more details.

D3. European Topics: Miller Loan in London

- a. 1 – 5 – 4 – 3 – 2     b. 1 – 5 – 3 – 4 – 2     c. 1 – 4 – 5 – 2 – 3     d. 1 – 5 – 3 – 2 – 4

- 1 NatWest Shares Fall on News of Miller Loan. London ----
- 2 NatWest declined to comment on the size of its exposure.
- 3 However, the press has put NatWest's exposure in the range of \$ 50 million to \$ 100 million. "It is probably at the upper end of that range and possibly a little higher", said banking analyst Michael Lever of the broker Smith New Court.
- 4 Shares in National Westminster Bank PLC fell 11 pence to 332 pence in trading Monday morning after news that the bank had loaned money through its New York subsidiary to the troubled property developer, Donald J. Miller.
- 5 The Miller Organization missed \$ 18 million of interest payments on two debt issues Friday and was in talks with its bankers over an emergency rescue package.

## ENGLISH

Complete the text by marking the correct word for each numbered box.  
Ergänzen Sie den Text, indem Sie die jeweils richtige Lösung ankreuzen.

I could hear the **D4** blowing his whistle, so I ran **D5** to the platform and up to the train. Luckily, someone saw me coming, a door opened, and I **D6** on while the train was moving **D7** the station. "Phew" I thought. "That **D8** hard work". I was sure the other **D9** could hear my heart beating because it was so loud, and I was in a cold sweat. **D10**, I recovered, and had a look at the other passengers. The **D11** was full, and I was the **D12** one standing. The people in the carriage **D13** their eyes away as they **D14** me looking at them - all **D15** one, a beautiful woman sitting in the corner. I saw her watching me in the mirror. Automatically, I **D16** my tie. She had seen me running **D17** the train. **D18** this was my lucky day **D19**. I prepared to say hello. She spoke first, **D20**. "Would you like my seat?", she asked. "You look rather ill". That was the day on which I realised I was getting middle-aged.

- |            |  |   |   |   |
|------------|--|---|---|---|
| <b>D4</b>  | <input type="checkbox"/> a. minister   | <input type="checkbox"/> b. officer         | <input type="checkbox"/> c. conductor     | <input type="checkbox"/> d. collector     |
| <b>D5</b>  | <input type="checkbox"/> a. into       | <input type="checkbox"/> b. onto            | <input type="checkbox"/> c. under         | <input type="checkbox"/> d. up to         |
| <b>D6</b>  | <input type="checkbox"/> a. walked     | <input type="checkbox"/> b. go              | <input type="checkbox"/> c. jumped        | <input type="checkbox"/> d. running       |
| <b>D7</b>  | <input type="checkbox"/> a. at         | <input type="checkbox"/> b. from            | <input type="checkbox"/> c. out of        | <input type="checkbox"/> d. out           |
| <b>D8</b>  | <input type="checkbox"/> a. was        | <input type="checkbox"/> b. had been        | <input type="checkbox"/> c. is            | <input type="checkbox"/> d. has been      |
| <b>D9</b>  | <input type="checkbox"/> a. colleagues | <input type="checkbox"/> b. passengers      | <input type="checkbox"/> c. drivers       | <input type="checkbox"/> d. cyclists      |
| <b>D10</b> | <input type="checkbox"/> a. Now        | <input type="checkbox"/> b. Not long ago    | <input type="checkbox"/> c. After a while | <input type="checkbox"/> d. As soon as    |
| <b>D11</b> | <input type="checkbox"/> a. department | <input type="checkbox"/> b. compartment     | <input type="checkbox"/> c. vehicle       | <input type="checkbox"/> d. section       |
| <b>D12</b> | <input type="checkbox"/> a. –          | <input type="checkbox"/> b. first           | <input type="checkbox"/> c. only          | <input type="checkbox"/> d. latest        |
| <b>D13</b> | <input type="checkbox"/> a. looked     | <input type="checkbox"/> b. put             | <input type="checkbox"/> c. turned        | <input type="checkbox"/> d. lifted        |
| <b>D14</b> | <input type="checkbox"/> a. realised   | <input type="checkbox"/> b. remarked        | <input type="checkbox"/> c. noticed       | <input type="checkbox"/> d. stared at     |
| <b>D15</b> | <input type="checkbox"/> a. except     | <input type="checkbox"/> b. beyond          | <input type="checkbox"/> c. besides       | <input type="checkbox"/> d. for           |
| <b>D16</b> | <input type="checkbox"/> a. took off   | <input type="checkbox"/> b. tore            | <input type="checkbox"/> c. tidied up     | <input type="checkbox"/> d. adjusted      |
| <b>D17</b> | <input type="checkbox"/> a. for        | <input type="checkbox"/> b. onto            | <input type="checkbox"/> c. into          | <input type="checkbox"/> d. at            |
| <b>D18</b> | <input type="checkbox"/> a. Maybe      | <input type="checkbox"/> b. But             | <input type="checkbox"/> c. Lucky         | <input type="checkbox"/> d. Unfortunately |
| <b>D19</b> | <input type="checkbox"/> a. in the end | <input type="checkbox"/> b. after all       | <input type="checkbox"/> c. at last       | <input type="checkbox"/> d. at me         |
| <b>D20</b> | <input type="checkbox"/> a. however    | <input type="checkbox"/> b. despite of that | <input type="checkbox"/> c. moreover      | <input type="checkbox"/> d. at me         |

**Teilnehmerdaten** (Bitte in Druckbuchstaben)

Name \_\_\_\_\_

Firma \_\_\_\_\_

Telefon \_\_\_\_\_

**Zielsprache**

Deutsch  Español

English  Italiano

Français

**Kreuzen Sie Ihre Lösungen so an:**

a b  d

**Bitte schicken Sie den ausgefüllten Bogen an Ihr Sprachzentrum zurück unter folgender Faxnummer:**

Frankfurt (069) 75 60 73 49  
Aachen (02 41) 94 37 66-9  
Augsburg (08 21) 3 43 28-70  
Berlin (030) 24 72 12-75  
Bochum (02 34) 91 22 21-20  
Bonn (02 28) 96 21 82-9  
Braunschweig (05 31) 47 38 09-1  
Bremen (04 21) 34 26 87  
Darmstadt (0 61 51) 17 74 88-19

Dresden (03 51) 4 86 70 78-9  
Düsseldorf (02 11) 32 44 84  
Duisburg (02 03) 28 53 48-8  
Essen (02 01) 23 66 55  
Heilbronn (0 71 31) 2 03 97-15  
Karlsruhe (07 21) 20 32 90-1  
Kassel (05 61) 71 32 25  
Leipzig (03 41) 21 17 94-6  
Mainz (0 61 31) 61 46 83

Mannheim (06 21) 2 08 47  
Saarbrücken (06 81) 37 60 60  
Stuttgart (07 11) 2 36 11 54  
Wiesbaden (06 11) 3 41 27-15  
Würzburg (09 31) 30 46 92-6  
Wuppertal (02 02) 4 96 78-15  
  
Frankreich  
Lyon 00 33 4 783 779 99

**Anschrift der Sprachzentren siehe Rückseite**

Teil A/Strukturen

Teil B/Sprachregister

Teil C/Idiomatik

Teil D/Textverstehen

A 1. a b c d  
A 2. a b c d  
A 3. a b c d  
A 4. a b c d  
A 5. a b c d  
A 6. a b c d  
A 7. a b c d  
A 8. a b c d  
A 9. a b c d  
A 10. a b c d

B 1. a b c d  
B 2. a b c d  
B 3. a b c d  
B 4. a b c d  
B 5. a b c d  
B 6. a b c d  
B 7. a b c d  
B 8. a b c d  
B 9. a b c d  
B 10. a b c d

C 1. a b c d  
C 2. a b c d  
C 3. a b c d  
C 4. a b c d  
C 5. a b c d  
C 6. a b c d  
C 7. a b c d  
C 8. a b c d  
C 9. a b c d  
C 10. a b c d

D 1. a b c d  
D 2. a b c d  
D 3. a b c d  
D 4. a b c d  
D 5. a b c d  
D 6. a b c d  
D 7. a b c d  
D 8. a b c d  
D 9. a b c d  
D 10. a b c d  
D 11. a b c d  
D 12. a b c d  
D 13. a b c d  
D 14. a b c d  
D 15. a b c d  
D 16. a b c d  
D 17. a b c d  
D 18. a b c d  
D 19. a b c d  
D 20. a b c d

Bitte hier freilassen

Teil A

Teil B

Teil C

Teil D

Summe

Stufe

**Diese Selbsteinschätzung ist eine wichtige Ergänzung zu Ihrer schriftlichen Einstufung.**

Bitte lesen Sie die folgenden Stufenbeschreibungen aufmerksam durch. Jede Beschreibung schließt die Beherrschung aller vorhergehenden ein. Kennzeichnen Sie dann mit einem Kreuz auf der rechten Seite, wo Sie Ihre gegenwärtigen Fähigkeiten am ehesten einstufen. **Markieren Sie bitte nur ein Feld.**

GRUNDSTUFE A1	1	<p>Ich besitze keine Vorkenntnisse in der zu erlernenden Sprache.</p> <p>Ich habe die Fremdsprache früher einmal gelernt, sie aber lange nicht benutzt und möchte von vorne anfangen.</p> <p>Ich habe Grundkenntnisse in der zu erlernenden Sprache. Ich kann mich und andere vorstellen, einfache Fragen beantworten sowie einfache Auskünfte geben und einholen.</p>	<input type="checkbox"/> a <input type="checkbox"/> b <input type="checkbox"/> c
GRUNDSTUFE A2	2	<p>Einfache Situationen des Alltags kann ich sprachlich bewältigen. Ich kann über Gegenwärtiges und Vergangenes sprechen.</p> <p>Zusätzlich zu oben Genanntem kann ich auch über zukünftige Pläne Auskunft geben und Ratschläge erteilen. Einer Unterhaltung von Muttersprachlern kann ich aber noch nicht folgen.</p> <p>Ich könnte problemlos im Land meiner Zielsprache einfache Gespräche führen: zum Beispiel mein Zuhause beschreiben, über meinen Beruf sprechen, einfache Telefonate führen sowie auch einfache Formulare ausfüllen.</p>	<input type="checkbox"/> a <input type="checkbox"/> b <input type="checkbox"/> c
MITTELSTUFE B1/B2	3	<p>Ich habe gute Kenntnisse der "allgemeinen" (wie in 2c beschrieben), aber geringe Kenntnisse der berufsbezogenen Sprache.</p> <p>Ich verfüge über gute Konversationsfähigkeiten auf allgemeinem Gebiet (ich kann mich zum Beispiel informieren und Auskunft erteilen) und angemessene Konversationsfähigkeit auf beruflichem Gebiet (ich kann zum Beispiel meinen Beruf und meinen Arbeitsplatz beschreiben). Einem Gespräch zwischen zwei Muttersprachlern kann ich ansatzweise folgen.</p> <p>Zusätzlich zu Vorstehendem verfüge ich über eine gute Konversationsfähigkeit sowohl auf allgemeinem als auch beruflichem Gebiet. Muttersprachliche Gespräche verstehe ich, wenn die Geschwindigkeit nicht allzu hoch und ein Akzent nicht allzu stark ist.</p>	<input type="checkbox"/> a <input type="checkbox"/> b <input type="checkbox"/> c
OBERSTUFE C1	4	<p>Ich fühle mich in fast allen Situationen sicher und habe nur dann Schwierigkeiten, wenn Themen in Verästelungen verfolgt werden.</p> <p>Ich kann zusätzlich zu oben Genanntem auch komplexere Themen am Telefon abhandeln. Aus Nachrichtensendungen kann ich detaillierte Informationen entnehmen.</p> <p>Ich kann fast mühelos an jeder beliebigen Unterhaltung in der Fremdsprache teilnehmen und muss nur noch gelegentlich ein Wörterbuch benutzen.</p>	<input type="checkbox"/> a <input type="checkbox"/> b <input type="checkbox"/> c
SPEZIAL C2	5	<p>Ich verstehe alle Unterhaltungen, Diskussionen und Verhandlungen, die in der Fremdsprache geführt werden. Mit meinem breitgefächerten Vokabular kann ich mich differenziert ausdrücken. Mir fehlt nur noch der letzte Schliff!</p>	<input type="checkbox"/>

Bitte füllen Sie diesen Fragebogen so ausführlich wie möglich aus.

Name: .....

Vorname: .....

Abteilung: .....

### Angaben zum Arbeitsbereich

In welchem Arbeitsbereich sind Sie tätig?  
(z.B. Einkauf, Verkauf, Controlling, Marketing, etc.) .....  
Welche Tätigkeit führen Sie aus?

Sekretariatstätigkeit.....  Expertentätigkeit.....  Sachbearbeitungstätigkeit.....

Leitungsfunktion.....  sonstige.....  .....

### Arbeiten Sie überwiegend

im Team?  eigenständig?

### Angaben zum Fremdsprachenbedarf am Arbeitsplatz

In welchen Situationen benötigen Sie momentan und in Zukunft Ihre Fremdsprachenkenntnisse? (z.B. Telefonate mit ausländischen Kunden, Korrespondenz mit ausländischen Partnern etc.)

I. ....

II. ....

III. ....

### Wie häufig benötigen Sie zur Zeit und in Zukunft Ihre Fremdsprachenkenntnisse?

mindestens einmal im Monat  mindestens einmal pro Woche  fast täglich

### Angaben zu Ihren Fremdsprachenkenntnissen Wenn Sie bereits über Vorkenntnisse in der Fremdsprache verfügen: Wo und wie lange haben Sie die Sprache gelernt?

Schule: ..... Jahr(e)

Universität: ..... Jahr(e)

Kurse: ..... Jahr(e)

### Wenn Sie sich bereits in einem Land aufgehalten haben, in dem die Fremdsprache gesprochen wird: Wo und wie lange?

Land: ..... Dauer: .....

Land: ..... Dauer: .....

**Frankfurt** (Hauptverwaltung)

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60487 Frankfurt/Main  
Telefon: (069) 75 60 73-90  
Telefax: (069) 75 60 73-49  
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